

RADARC AGM 1997

Thursday 11th December 1997

1997 ANNUAL REPORT

Edited by G0PUB & G0VKT.

Reading And District Amateur Radio Club

Representing the interests of Amateur Radio in and around Berkshire and the Thames Valley since 1934. Affiliated to the Radio Society of Great Britain. Club callsigns G3ULT and M0AAA. Meetings at 8pm on the 2nd & 4th Thursdays of each month, Woodford Park, Haddon Drive, Woodley, Berkshire.

CONTENTS

2	Contents
2	Members List
3	Chairman's Report
4	Awards for 1997
5	Secretary's Report
6	Ordinary Member's Report
6	Non-committee Reports
7	Treasurer's Report
7	Auditor's Report
8	Accounts
10	Constitution
13	1996 AGM minutes
16	Agenda

CLUB MEMBERS - (quorum for AGM is 20%)

As of 1st December 1997 the club had 47 members. The following people were on the club's mailing list as paid up club members:

<i>Ed Milton</i> 2E1BDO	<i>Leon Heller</i> G1HSM	<i>Louise Dare</i> G7GEB
<i>Craig Jones</i> 2E1BZG	<i>Dr Alan Curry</i> G3DMQ	<i>Chris Hurst</i> G7MER
<i>Andrew Catton</i> 2E1EWD	<i>Chris Clarke</i> G3SQU	<i>Tim Masson</i> G7SJK
<i>Min Standen</i> G0JMS	<i>Don Field</i> G3XTT	<i>Andy Levy</i> G7UET
<i>Nick Challacombe</i> G0LGG	<i>✓ Chris Young</i> G4CCC	<i>Des Howlett</i> G8FIF
<i>Jim Carter</i> G0LHZ	<i>Pete Jarrett</i> G4CDJ	<i>Peter Milton</i> G8FRC
<i>Jack Humphries</i> G0LIE	<i>Bernard Crowley</i> G4CWO	<i>Bob Langdon</i> G8GZR
<i>✓ Chris Nunn</i> G0MZN	<i>Bob Panting</i> G4ELY	<i>Ian Livesey</i> G8NXJ
<i>Loz James</i> G0NMN	<i>Dave Waterworth</i> G4HNF	<i>Tony Cox</i> G8TEE
<i>Tony Canning</i> G0OPB	<i>Peter Smith</i> G4JNU	<i>Ben Clarkson</i> M0BIY
<i>Peter Swynford</i> G0PUB	<i>✓ Vin Robinson</i> G4JTR	<i>Robert Williams</i> M1BGT
<i>Don Wilson</i> G0RPW	<i>Cliff Bryant</i> G4PZK	<i>Ben Firth</i> M1BHH
<i>Dave Self</i> G0TKV	<i>Ted Clayphon</i> G6IJK	<i>Chris Whitehead</i> SWL
<i>CHADWIL Paul Sayer</i> G0VKT	<i>Ian Alderton</i> G6IZA	<i>James Oram</i> SWL
<i>Ed Walker</i> G0VZF	<i>Bob Farey</i> G6LLP	<i>William Penny</i> SWL
<i>Keith Evans</i> G0XTV	<i>Simon French</i> G6ZTZ	

CHAIRMAN'S REPORT

1997 has certainly been for me one of the busiest years I have had. Starting with the birth of my daughter Chloe and an increasing work load in the office, I have found it very difficult to fit any Radio in. In fact operation from home is now very infrequent. I did manage to work several interesting stations during the weekend of CQWW SSB and now that the winter is here I have every intention of getting on the air more often.

As I look back over my last few years on the committee, I have seen the club change its direction. When I first joined RADARC there was a strong commitment to contesting. This interest grew until we were entering three major contests a year in addition to being involved with Horse Trials, JOTA, Thinking Day on the Air and the Christian Aid Walk. I think you will agree that they were very active times. Now membership has dropped to a more consistent average of around fifty people and support for these events is waning. We are not alone in this. To get an entry for VHF field day we joined forces with the Newbury Club. I still believe that it is important for us to do at least one major event together as a club. This is one of the reasons I joined in the first place. It can be disheartening when we enter CQWW SSB for the first time last year, achieve 3rd place in England (multi single category), and not get any support this year.

Looking forward we must decide what road we want to take. If this means reducing the number of meetings in a year then we must consider this. What is important is that we build a strong base from which we can go forward into the next millennium. To sum up, despite all the problems, I have enjoyed my time on the committee and I offer my full support to the 1998 team.

Paul Sayer
G0VKT.

1997 AWARDS

Constructors' Trophy
for best entry at the annual
constructors' contest.

✓ Peter Smith G4JNU for home built infra-red 30-line Baird TV system

G5KV Award

For making a contribution to
the success of the club and the
hobby through personal
achievement.

✓ Jim Carter G0LHZ for leading RADARC to a win in the QRP section of 1997 HF NFD.

Fox Hunt Trophy

gaining most points from best 7
events during year

✓ Ian Livesley G8NXJ
G8NXJ 76pts; G8TEE 44pts; G4CDJ 41pts; G4CCC 37pts;
Keith 30pts; G8FIF 25pts; G7SJK 1pt.

A1 Award Full

youngest member to gain full A
licence

✓ Ben Clarkson M0BIY - passed 12wpm at end of September; licensed at M0BIY in October.

A1 Award Novice

youngest member to gain
novice A licence

✗ no entries submitted

Chairman's Award of Special Commendation

a special award presented by
the chairman

✓ Ben Clarkson M0BIY for persevering and achieving a full licence at age 15 despite personal difficulties.

Treas. CP / GMS
min

AOB

SECRETARY'S REPORT

The club has once again had a full programme of events throughout the year, though participation and support seems to have been lower on many of the dates in the calendar.

As secretary I should review the activities and achievements of the club and its members. Personally, the highlights for me will include a great evening in June building a transmitters as part of the annual Desert Island radio, a great weekend with the Newbury club at VHF NFD in July (we came 6th), the winning of the QRP shield in HF NFD and a successful visit to Reading nick. The low points will include countless club meetings with pathetic numbers - the skittles evening, quiz night, packet night, first aid night, etc etc. I could go on.

<u>Meetings this year at club (Thursday night):</u>	23
with outside speakers:	5
with non-committee speakers:	5
with committee members speakers:	4
junk sales:	2
social/informal evenings:	3
on the air evenings:	1
planning evenings:	2
other evenings:	1
<u>Other activities:</u>	4
radio comms exercises:	1
contests:	2
visits:	1

The club has continued to be registered as a City & Guild Exam Centre though the number of people making use of the facility has been much lower this year.

Greatly used by many people in and outside the club is the Internet pages at www.radarc.org and I am sure that these will make a positive contribution to the hobby locally next year.

I shall endeavour to support the 1998 committee from the back benches. The new year has its own challenges for me.

73 Peter G0PUB.

ORDINARY MEMBER'S REPORT

1997 has been another successful year for the club even if numbers at meetings have been lower than before.

I have as part of my work got college on Thursday evenings so disappointedly I have missed many meetings during the last few months.

On committee I have voiced myself representing the younger club members (there are 3 people in the club younger than me).

This is my second year on committee so I will be taking a break and I shall not be standing again in 1998.

Thank you for your support.

73 Ed Milton 2E1BDO.

NON COMMITTEE REPORTS

no reports received.

TREASURER'S REPORT

The annual totals show a small reduction in subscription income despite last year's increase in the rate. Our income from junk sales was low, but the table at the McMichael Rally did very well; bringing in more than the rally distribution.

Our total income is lower than last year but expenses are also down. We end the season with near £1200 in hand.

Jack Humphries GOLIE

AUDITOR'S REPORT

The proposed audit comprised checks on cheque stubs, paying in books, a sample of receipts and the main area, examination of the treasurer's books and his final statement of accounts.

I could not audit the accounts as presented because the books did not balance. I have made recommendations to your club's future treasurer on better accounting procedures. Therefore the accounts remain unaudited at this date.

Pauline Turner

Treasurer Three Tower Hike

1st December 1997.

RECOMMENDATIONS FOR AGM ON SUBS

The outgoing committee would like to make recommendations to the AGM and new committee regarding subscription rates for the new year.

We propose a vote on the following:

- No change - remain £12.50 (£6.25 concessionary)
- Inflation increase - £13 (& £6.50)
- Defer decision until first meeting in 1998

1997 ACCOUNTS For year 12.12.96 to 31.10.97

The accounting year for 1997 is shorter than usual. This is because the treasurer took an overseas holiday during November and therefore the accounts were closed early. Income and expenses made after 01.11.97 will appear in 1998 accounts. This includes the November Junk sale which made £41.30, plus newsletter postage (Dec '97) and AGM costs.

<u>INCOME</u>	<u>1997</u>	<u>1996</u>
Subscriptions①	481.75	549.00
Junk Sales②	30.70	167.06
McMichael Dividend	300.00	300.00
McMichael Junk Table	322.29	125.85
Examinations Fees③	110.00	812.10
Sales	0	90.25
Donations	0	5.80
Interest	3.94	1.27
Unaccounted for - to balance a/c④	33.06	0
TOTAL	£1281.77	✓ 2051.33

<u>DISPOSITION OF FUNDS</u>	<u>1997</u>	<u>1996</u>
TSB High Interest Cheque Account	712.52	1163.06
Nationwide Building society	497.43	61.36
Cash in Hand	5.58	10.76
Uncleared cheques⑤	(80.00)	(406.20)
TOTAL FUNDS AVAILABLE	£1135.53	£828.98

<u>PROFIT & LOSS</u>	<u>1997</u>	<u>1996</u>
Income	1281.77	2051.33
Expenses	975.22	1751.43
Profit / (Loss)	£306.55	£299.90
Funds at year start	828.98	529.08
Funds at year end	1135.53	828.98
Profit / (Loss)	£306.55	£299.90

<u>EXPENSES</u>	<u>1997</u>		<u>1996</u>	
ANNUAL COSTS				
Room Hire	378.22		315.00	
Licences①	30.00		30.00	
RSGB	20.00		17.00	
Insurance	174.95	603.17	172.43	534.43
SERVICES				
Newsletter②	53.50		26.00	
Library③	128.15		35.73	
Cost of Sales	0		0	
Committee	2.75		0	
QSL cards	0		4.19	
Internet④	63.84	248.24	0	65.92
ACTIVITIES				
Meetings⑤	13.70		13.00	
AGM	6.00		77.30	
Special Events	0		203.55	
Examinations⑥	77.60		724.45	
Engraving	0	97.30	23.30	1041.60
CONTESTS				
Equipment	0		30.98	
Fuel	26.51		18.50	
Site Rental	0	26.51	60.00	109.48
TOTAL		£975.22		£1751.43

+ GB

1040.22

NOTES

- ① G3ULT & M0AAA ② Postage/Envelopes/Photocopying
 ③ £70 MagLoop Antenna, £37.15 Books, £21 Software
 ④ radarc.org registration ⑤ £5 lecturer expenses, £8.70 project night
 ⑥ Fees recoverable through entrance fees

- ① 47 members ② One Sale (March 97) ③ Offset by C&G Fees (see ⑥)
 ④ Adjustment made to balance accounts. ⑤ 2 cheques outstanding

15 Ann 65

CONSTITUTION

This is the revised Constitution, as amended by the EGM held at Woodford Park on 9th January 1997.

1. Name

The society shall be known as the Reading and District Amateur Radio Club.

2. Aims

The aims of the society shall be to further the interests of its members in all aspects of amateur radio and directly associated activities.

3. Membership

Membership shall be open, subject to the discretion of the committee, to all persons interested in the aims of the society.

Members will pay the full subscription unless they are Students or Senior Citizens who will pay a reduced subscription, or Honorary Life Members who will not pay a subscription. Students are defined as being under 25 years of age and in full-time education. Senior Citizens are defined as men over the age of 65 or ladies over the age of 60 years.

Honorary Life Membership may be granted to any person who, in the opinion of the Committee, has rendered outstanding service to the Society, either directly or indirectly. Such membership shall carry the rights of full membership but shall be free from subscriptions.

Members may invite guests to meeting free of charge. No guest may attend more than three meetings in each year.

All members shall abide by the Constitution of the Society. The Committee shall have the power to refuse the membership renewal of any person whose conduct, in the opinion of at least two thirds of the full Committee, renders them unfit to be a member of the society.

4. Subscriptions.

The annual subscriptions for membership shall be set by the Committee and agreed by the AGM.

All subscriptions shall be due and payable at the beginning of the financial year. Members in arrears have no voting rights.

The financial year shall run from the 1st of January to 31st of December each year.

The Committee shall have the power to waive or reduce the subscription in special circumstances for a period not exceeding one year at a time.

The committee shall have the powers to extend membership for a limited period into a new financial year in extraordinary circumstances. This period will not exceed two calendar months and such powers if invoked will apply universally to all members.

5. Finance

All money received by the Society shall be promptly deposited in the Society's bank account. Withdrawals from the bank of up to £50 require only the signature of either the Chairman, Treasurer or Secretary. Withdrawals of more than £50 require the signature of any two of the aforementioned officers of the Society.

6. Committee Membership

The Society's affairs shall be administered by a Committee elected at the AGM. The members will elect individuals to specific offices. The Committee, in whom the society's property shall be vested, shall consist of:-

A Chairman who will preside at all meetings at which he is present.

A Secretary who will be responsible for:

- i) arranging all meetings of the Society throughout the year. These meetings run from February of the year of election to the following February.
- ii) ensure all correspondence is correctly handled.
- iii) keep the minutes of all Committee meetings of the Society.
- iv) acting as the Chairman in the absence of the Chairman.
- v) Publicising the club meetings in the amateur radio press and media
- vi) Keeping the RSGB services such as RadCom, GB2RS etc informed of all club activities
- vii) Arranging local publicity
- viii) Entering candidates to sit the RAE or NRAE at appropriate examination centres.

A Treasurer who will be responsible for:

- i) keeping the Society's accounts.
- ii) advising the Committee on all financial matters.
- iii) preparing the accounts and presenting them at the AGM.
- iv) maintaining a list of members.

A minimum of one and a maximum of three Ordinary Members, the number of whom shall be decided at or before the AGM, and whose duties shall be determined from time to time.

The committee shall be responsible for producing a club news letter from time to time. This shall be distributed to all members.

The committee shall have the powers to delegate any of their duties to other members of the society with the agreement of that member, for example production of the newsletter, RAE/NRAE entries and librarian. Such delegation will terminate at the end of each year at which time it may be renewed by the incoming committee.

The Committee, at its discretion, may co-opt members to the committee. If these members are additional to the normal Committee strength they will have no Committee voting rights.

If a full committee member resigns, or leaves the Committee within the second half of the year, the Committee may co-opt a member to fill the post without calling and EGM or an election. In this case the co-opted member will have full voting rights.

7. Committee Standing Orders

The quorum for the Committee shall be four people, or if the committee is comprised of only four people, then the quorum shall be three people. In the absence of a quorum business may be dealt with, but any decisions taken only become valid after ratification at the next meeting at which a quorum exists.

Committee meeting may be called by the Chairman or any three members of the committee.

The Chairman may vote. In the event of a tie the Chairman has a second casting vote.

8. Annual General Meeting

The Annual General Meeting shall normally be held at the first club meeting in December each year. At least 21 Days notice shall be given to member in writing. If the AGM cannot be held during December it shall be held in the following January, and the Committee shall have the powers to extend the membership and voting rights to include the AGM.

The quorum for the AGM shall be 20% of the membership.

The agenda of the meeting shall be:

- i) Apologies for absence.
- ii) Acceptance of the Minutes of the previous AGM.
- iii) Chairman's report.
- iv) Secretary's report.
- v) Treasurer's report and adoption of the accounts.
- vi) Any Other Business.

Items i to v on the agenda shall be chaired by the retiring Chairman, item vi by an acting chairman who is not standing for election to office, the remaining business by the newly elected Chairman.

A member is eligible for election to Committee if nominated by two members, and agreed in writing by the nominee, prior to the closing date for nominations. If there are Committee posts for which eligible nominations have not been received, nominations and agreements in writing may be requested at the AGM.

Agenda items to be raised by members under Any Other Business must be notified in writing not less than 7 days before the AGM.

9. Extraordinary General Meeting

An EGM may be called by the Committee or by not less than 10 members of the Society. The committee shall call an EGM within 28 days of receiving a valid request. NO other business may be transacted at the EGM.

The quorum for an EGM shall be one third of the membership.

At least 14 days notice shall be given to all members who were not party to the EGM being called. This notice shall be given in writing.

10. Amendments to the Constitution

The Constitution may only be amended at an EGM called for that purpose.

11. Winding up of the Society

The decision to wind up the Society may only be taken at an EGM or AGM.

In the absence of a quorum at such a meeting a motion signed by 10 members shall constitute the same decision.

The funds of the Society shall, after the sale of assets and the payment of all outstanding debts, be disposed of as directed by the members at the final EGM, or as agreed by the members present when the motion in 11b was signed.

E&OE.

MINUTES OF 1996 AGM

held on Thursday 12th December 1996 at Woodley Pavilion, Woodford Park, Woodley.

A total of 20 members signed the register. The quorum was met (20% of 54 members is 11 people). A show of hands showed 21 members and 3 non-members. The chairman opened the AGM at 20:10hrs reminding non-members that they could not vote though they were very welcome to join the club. A booklet was distributed carrying the 1995 AGM minutes, 1990 constitution and 1996 committee reports and end of year accounts.

Apologies - none received.

Minutes from 1995 AGM approved - Proposed: G4ELY - Seconded: G0LIE

Chairman's Report

G0LHZ thanked G3XTT for his 1995 chairmanship and reviewed 1996.

The highlights were getting M0AAA and the associated events attached to it - visiting SSL to collect the licence, running from 1st April at Cray's Pond, the April Fool, Yaesu's sponsorship of the QSLs and radio; subsequent profile in RadCom and other media;

Also of highlight were:

HF NFD - the new site at Sonning Farm;

VHF NFD - our last year at Watership Down for VHF NFD;

CQWW - and the first time ever that we entered CQ WW - a joint effort with the Newbury club.

Young amateur Of The Year - having club member G7WHO come second place;

RAE tutorials at end of year.

Secretary's Report

G0PUB referred to the booklet containing the reports.

Treasurer's Report

G0VKT referred to the booklet containing the accounts.

G0LHZ asked about miscellaneous items whether that included everything else. G0VKT replied that the misc. section contained 4 items.

G3XTT asked why postage had gone down - G0VKT that many of the committee members' employers were quite often 'sponsoring' postage.

The accounts were adopted: Proposed: G8NXJ - Seconded: G7TZE

Questions to the Outgoing Committee

G4JTR asked if the club has an inventory of everything including missing generator handles.

G0NMN replied that he had a list of things but it wasn't completely up to date. G4JTR had concerns about the value/assets of kit and where it all is.

G0LHZ asked for a list to be attached to the minutes. A straw pole asked for the 1997 committee to review the equipment list. G0VKT said that we had £5000 worth of kit (that was what we were insured for).

G0PUB said that equipment needed to be classified as Contest Equipment or Library Equipment. Both sets needed reviewing.

Action on 1997 committee to review situation.

Awards

G5KV award - presented to G0PUB ; DF trophy - presented to G8NXJ ; A1 awards - the AGM asked for nominations for the A1 awards. None received.

[G0PUB - I believe that Keith G0XTV is eligible for the A1 award and Katie Cannon 2E0ACY is eligible for the A1 novice award - if so, these will be awarded in Jan '97]

Election of New Committee

Chairman	Paul Sayer G0VKT	Prop'd: G8FIF	Sec'd: G0PUB
Secretary	Peter Swynford G0PUB	Prop'd: G0LHZ	Sec'd: G8FIF
Publicity Officer	Ed Milton 2E1BDO	Prop'd: G0PUB	Sec'd: G0VKT

No nominations had been received for Treasurer, Librarian (Ord.Mem) or Newsletter editor.

G0VKT stressed that constitutionally the club could not continue to operate and that the members needed to resolve the situation.

G4JTR asked if the three could take on the other jobs. G0PUB replied that the three were unhappy to do so at present. The problem lay in the fact that a treasurer was needed. The other jobs could theoretically be done by non-committee members.

G3XTT said that some of the jobs the committee does could be done as non-committee jobs, eg newsletter. G3XTT said he would willing to do such jobs but didn't want the responsibilities of being on committee.

G0LHZ said that the committee was probably too large for the size of club - things might have been different when we had 90 odd members.

G4JTR said that he had been doing lots of things on behalf of the club although he was on committee.

G0VKT proposed an EGM to be called to change the constitution and clarify the role of and size of the committee. A vote of hands (18 raised) showed a mandate to call an EGM within 28 days.

[G0PUB - The EGM date is Thursday 9th January 1997]

To enable the committee to oversee the EGM three members volunteered to stand temporarily on committee -

Treasurer	Jack Humphries G0LIE	Prop'd: G0LGG	Sec'd: G4JTR
Newsletter	Andrew Catton 2E1EWD	Prop'd: G7WHO	Sec'd: G0VKT
Lib/Om	James Oram SWL	Prop'd: G7TZE	Sec'd: G0LGG

The 1997 committee was mandated to produce suitable proposals for the EGM for discussion and vote.

G0OPB asked the AGM to thank the outgoing committee for all their work.

1997 Subscriptions

G0VKT proposed a rise in line with inflation - Full rate up 50p to £12.50 , Concession rate again fixed at half full rate, ie £6.25. G4PZK flagged a token objection to ensure that it was minuted that the AGM had agreed this rise.

Any Other Business

No items of AOB had been submitted prior to the AGM.

Close

Meeting closed at 2125 for the cheese and wine social.

Minutes taken at AGM and prepared by G0PUB 29th December 1996.

AGENDA

1. Distribution of Christmas Newsletter and the 1997 Annual Report
2. Apologies for absence
3. Acceptance of the Minutes of the 1996 AGM
4. Chairman's review of the year
5. Secretary's report
6. Treasurer's report and adoption of the accounts
7. Presentation of Awards
8. Election of 1998 Committee
9. Any Other Business
10. Cheese and Wine